

CONFIDENTIAL

23 June 1952

MEMORANDUM FOR: Staff and Division Chiefs, TR(G)

SUBJECT : Organization and Lines of Responsibility

1. Effective 1 July 1952 the Office of Training (General) will operate with the organizational structure and through the lines of administrative responsibility set out on the attached chart.

2. Each of the six divisions and the Plans and Policy Staff, irrespective of its physical location, assumes administrative responsibility for its normal operating problems consistent with D/TR and CIA administrative regulations and instructions. Where administrative approval at a higher level is required for any policy or action, referral is up the regular line of division and office organization. However, I cannot stress too strongly that this administrative flow of paper work is not intended to hamper and must invariably be subordinated to the mutual cooperation that all of us have given freely on a task force basis.

3. Will you please insure that all your personnel are briefed on or otherwise acquainted with this information as pertinent to them.

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Deputy Director of Training (General)

Attachment - Chart

APPROVED: 23 June 1952


MATTHEW BAIRD
Director of Training

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